

Pre-Conference Question Suggestions

Ideas for teacher being observed:

- How do I respond to students' questions?
- Are all students engaged in the activity?
- Are my directions clear for the project I am introducing to students?

Questions the coach might ask:

- What kind of student questions do you anticipate?
- If all students were engaged what would I see?
- How will you know if students understood your directions?

Logistical Questions:

- Where do you want me to sit?
- How long do you want me to observe? (A minimum of 30 minutes is recommended.)
- Should I be there before you start the class or would you rather I enter later?
- Are there particular students you want me to focus on?
- Would it help me observe if I read the story, article, chapter before class?

Post Conference Discussion Suggestions

- Start by debriefing – reviewing observation goals.
- Give the teacher the collected data.
- Ask the teacher, “What do the data tell you?”
- Promote reflection.
- Let the data provide feedback about practice.
- Collaborate to generate action plans for the future.

Questions & ideas for discussion:

- What went particularly well in the peer coaching process?
- What did not go as well as you would have liked in the coaching process?
- Will the coaching process in which you just participated result in a change in the way you teach? If not, why not? If so, how?
- If you were to participate in another cycle of peer coaching, what would you do differently?

Keep in mind trust!

In both the pre- and post conference, remember that the entire process depends upon mutual trust and respect. There is no way to rush the process. Each step is designed to develop and maintain trust.